

FULL SERVICE HR

## PEO Services

*Providing peace of mind*

## CYA Services from A-Z



### Covering Your Assets with Accuracy and Zeal!

*Full Service HR solutions that will blow your mind*



Turn-key HR Solutions  
– *One Call and It's Done*



Employee Orientations & Trainings



Wage & Hour Compliance  
from Soup to Nuts



Ready, Set, Go – Benefits Suite  
– *Attract and Retain the Best Employees*



Dedicated Payroll & HR Specialist



Healthcare Reform & Benefits Compliance

**70%**

percentage of sexual harassment  
cases won by employees in 2013

**\$895,000**

median employee win from a 2013  
wage and hour claim

– Cumulative Summary of 2013 Litigation Scoreboard, Lawroom

**allevity**<sup>®</sup>  
HR & PAYROLL

allevityhr.com | 800.447.8233

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# PEO Services

## Why a Professional Employer Organization (PEO)?

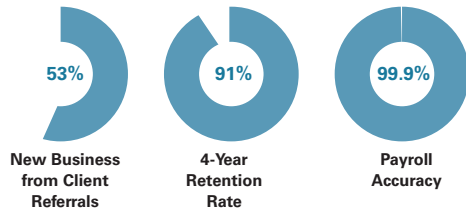
The PEO model provides companies with a "turn-key" human resources solution that is ready to roll. We manage the full employee life-cycle from hiring to termination, applying our expertise and reducing your administrative burden. Let us be the heavy! We will minimize risk by reviewing labor law compliance, safety practices and Workers' Compensation (WC) practices. In addition, you'll have access to our comprehensive benefits suite to help you attract and retain the best employees. Most importantly, we will partner with you and together, work on achieving your capital goals.

### Client Time Spent on HR Activities

Allevity clients spend only 3.1 hours per week on HR related activities compared to 7.6 hours of other PEO clients.



## Why Allevity?



As an Allevity client, you'll develop one-on-one relationships with the HR and Payroll experts who administer your account. When you call us, someone will answer and you can ask for us by name.

Partnering with Allevity is like hiring a limousine... we'll get you there safely with air in the tires and gas in the tank while you sit back and give us the destination.

## Allevity's Human Resource Services

- Employee Coaching, Counseling and Disciplinary Actions
- Termination Guidance, Actions and Processing
- Labor Law and Wage & Hour Compliance
- New Hire Onboarding and Orientations
- Policy and Procedure Development and Enforcement
- Customized Job Descriptions
- Employee Record and File Maintenance
- Customized Employee Handbooks
- Array of Management and Employee Trainings
- Unemployment Claims Defense
- Legally Required State and Federal Postings
- Holiday, Time-off Accruals, Tracking and Reporting
- WC Claims Administration (no policy deposit required)
- Full Benefit Administration

### Healthcare Reform

Allevity clients are comforted knowing that we will help them manage these risks and provide solutions that keep them in compliance with the reform laws. We are closely monitoring developments and working with industry leaders and lawmakers with our client's interests in mind to determine best practices and solutions as reform continues.

### Our Services

- PEO Services
- HR Outsourcing
- Payroll & Taxes
- Human Resources
- Insurance Plan Administration
- Time & Labor Management

Our badges of awesomeness...



## Allevitize For Your Protection

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